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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7614370
Procuring Entity NORTHWEST SAMAR STATE UNIVERSITY
Title Procurement of Printing Services and Supplies (STF/PR No. 21-03-136)
Area of Delivery Samar

Solicitation Number:	21-03-136	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	2
Category:	Printing Services	Date Published	14/04/2021
Approved Budget for the Contract:	PHP 113,900.00	Last Updated / Time	14/04/2021 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	20/04/2021 09:00 AM
Client Agency:			
Contact Person:	Floriza Abayan Morilao BAC Secretariat Rueda Extension Calbayog City Samar Philippines 6710 63-55-2093122 63-55-2093122 florizamorilao@gmail.com		

Description

PROCUREMENT OFFICE
 Email: tonychavezbac1@yahoo.com.ph
 TELEFAX: PLDT (055) 2093122

REQUEST FOR PRICE QUOTATION

RFQ NO. 21-03-136

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:
 TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) is PHP 113,900.00 under PR No. 21-03-136.
2. Submit your quotation in a sealed envelop on or before April 20, 2021 at 9:00 AM in our office.
3. Opening of RFQs is on April 20, 2021 at 10:00 AM in our office.
4. This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
5. Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
6. Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
7. Delivery Period is within 30 calendar days and shall commence as stated in the Purchase Order, Free on site delivery.
8. If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
9. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184. Please observe the Revised IRR of RA 9184.
10. FOB-NORTH WEST SAMAR STATE UNIVERSITY-Main located at Rueda St, Calbayog City, Samar.
11. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
12. Request for quotation should be returned within 1 day from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

LOT:

1. 5,000 pcs. Official Transcript of Records Forms, 8.5 x 14" Green Checkered Linen Board, with 5" dia. University logo at the center (per sample)
2. 500 pcs. Diploma Jacket, green cover with university logo (per sample)
3. 2,280 pcs. Diploma Forms, High Quality Parchment Paper, size 11" x 8.5", not less than 104 GSM, Cream Color (per sample)

Note:

Please submit documentary requirements:

1. Valid PhilGEPS Registration Certificate
2. Business/Mayor's Permit
3. Omnibus Sworn Statement
4. Business/Income Tax Return

Date (Sgd.) RAMEL S. CATAMORA, Ed.D.
 BAC Chairperson

I have read and understood the Terms and Conditions stated above.
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name: Canvassed by:
 Position in Firm:
 Business Address:
 Contact No.: (Signature Over Printed Name)

Created by Floriza Abayan Morilao

Date Created 13/04/2021



PROCUREMENT OFFICE
 Email: tonychavezbac1@yahoo.com.ph
 TELEFAX: PLDT (055) 2093122

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Date _____


RAMIL S. CATAMORA, Ed.D.
 BAC Chairperson

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Signature Over Printed _____
 Position in Firm _____
 Business Addr _____
 Contact No.: _____

Canvassed by:

 (Signature Over Printed Name)