

(NORTHWEST SAMAR STATE UNIVERSITY) Annual Procurement Plan for FY 2019

Revised dated January 31, 2019

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IR/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
G-001	Common Supplies and Equipment (CSE)	Supply Office	PS-DBM		First Quarter			GAA	464,118.00	464,118.00		San Jorge and Main Campuses - Office use
-do-	Common Supplies and Equipment (CSE)	Supply Office	PS-DBM		Second Quarter			GAA	325,945.00	325,945.00		San Jorge and Main Campuses - Office use
-do-	Common Supplies and Equipment (CSE)	Supply Office	PS-DBM		Third Quarter			GAA	233,992.00	233,992.00		San Jorge and Main Campuses - Office use
-do-	Common Supplies and Equipment (CSE)	Supply Office	PS-DBM		Fourth Quarter			GAA	175,045.00	175,045.00		San Jorge and Main Campuses - Office use
G-002	Office Supplies not available in PS-DBM	Procurement	Sec. 52.1b		First to Fourth Quarters			GAA	312,539.53	312,539.53		San Jorge and Main Campuses - Office use
-do-	Computer Supplies not available in PS-DBM	Procurement	Sec. 52.1b		First to Fourth Quarters			GAA	688,726.78	688,726.78		San Jorge and Main Campuses - Office use
-do-	Other supplies not available in PS-DBM	Procurement	Sec. 52.1b		First to Fourth Quarters			GAA	707,447.91	707,447.91		San Jorge and Main Campuses - Office use
-do-	Janitorial Supplies not available in PS-DBM	Procurement	Sec. 52.1b		First to Fourth Quarters			GAA	257,010.60	257,010.60		San Jorge and Main Campuses - Office use
G-003	Office Supplies not available in PS-DBM	Procurement	Sec. 50		as needed arises			GAA	150,000.00	150,000.00		San Jorge and Main Campuses - Office use
G-004	Supplies and materials	Procurement	Sec. 52.1a		First & Second Quarters			GAA	88,350.00	88,350.00		San Jorge and Main Campuses - Office use
G-007	Supplies and materials	Procurement	Sec. 52.1a		Third & Fourth Quarters			GAA	114,925.18	114,925.18		San Jorge and Main Campuses - Office use
G-008	Fuel, Oil and Lubricants	Procurement	Sec. 53.9		First Quarter			GAA	190,000.00	190,000.00		San Jorge and Main - Vehicles & Generators use
-do-	Fuel, Oil and Lubricants	Procurement	Sec. 53.9		Second Quarter			GAA	190,000.00	190,000.00		San Jorge and Main - Vehicles & Generators use
-do-	Fuel, Oil and Lubricants	Procurement	Sec. 53.9		Third Quarter			GAA	190,000.00	190,000.00		San Jorge and Main - Vehicles & Generators use
-do-	Fuel, Oil and Lubricants	Procurement	Sec. 53.9		Fourth Quarter			GAA	190,000.00	190,000.00		San Jorge and Main - Vehicles & Generators use
G-009	Communication Expenses (courier)	Procurement	Sec. 52.1a		as needed arises			GAA	195,000.00	195,000.00		San Jorge and Main Campuses - Office use
G-010	Communication Expenses	Procurement	Sec. 52.1b		First Quarter			GAA	68,750.00	68,750.00		San Jorge and Main Campuses - Office use
G-011	Communication Expenses	Procurement	Sec. 52.1b		Second Quarter			GAA	68,750.00	68,750.00		San Jorge and Main Campuses - Office use
G-012	Communication Expenses	Procurement	Sec. 52.1b		Third Quarter			GAA	68,750.00	68,750.00		San Jorge and Main Campuses - Office use
G-013	Communication Expenses	Procurement	Sec. 52.1b		Fourth Quarter			GAA	68,750.00	68,750.00		San Jorge and Main Campuses - Office use
G-014	Supplies and materials (Gen Services)	VP Admin	Sec. 52.1a		as needed arises			GAA	108,000.00	108,000.00		for Gen Mngt & Supervision - Office use
G-015	Supplies and materials (Gen Services)	VP Admin	Sec. 52.1b		as needed arises			GAA	317,100.00	317,100.00		for Gen Mngt & Supervision - Office use
G-016	Supplies and materials (Gen Services)	VP Admin	Sec. 53.9		First and Second Quarters			GAA	150,000.00	150,000.00		for Gen Mngt & Supervision - Office use
-do-	Supplies and materials (Gen Services)	VP Admin	Sec. 53.9		Second and Third Quarters			GAA	150,000.00	150,000.00		for Gen Mngt & Supervision - Office use
G-017	Supplies and materials (Gen Services)	VP Acad	Sec. 52.1a		as needed arises			GAA	114,900.00	114,900.00		Higher Educ Serv -Main - office use

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
G-018	Supplies and materials (Gen Services)	VP Acad	Sec. 52.1b		as needed	arises		GAA	346,000.00	346,000.00		Higher Educ Serv -Main - office use
G-019	Supplies and materials (Gen Services)	VP Acad	Sec. 53.9		First and Second	Quarters		GAA	150,000.00	150,000.00		Higher Educ Serv -Main - office use
-do-	Supplies and materials (Gen Services)	VP Acad	Sec. 53.9		Second and Third	Quarters		GAA	150,000.00	150,000.00		Higher Educ Serv -Main - office use
G-020	Supplies and materials (Gen Services)	San Jorge	Sec. 52.1a		as needed	arises		GAA	50,400.00	50,400.00		Higher Educ Serv -San Jorge - office use
G-021	Supplies and materials (Gen Services)	San Jorge	Sec. 52.1b		as needed	arises		GAA	135,600.00	135,600.00		Higher Educ Serv -San Jorge - office use
G-022	Supplies and materials (Gen Services)	San Jorge	Sec. 53.9		First and Second	Quarters		GAA	75,000.00	75,000.00		Higher Educ Serv -San Jorge - office use
-do-	Supplies and materials (Gen Services)	San Jorge	Sec. 53.9		Second and Third	Quarters		GAA	75,000.00	75,000.00		Higher Educ Serv -San Jorge - office use
G-023	Repairs and Maintenance	VP Admin	Sec. 52.1a		as needed	arises		GAA	90,000.00	90,000.00		for Gen Mngt & Supervision - Office use
G-024	Repairs and Maintenance	VP Admin	Sec. 52.1b		as needed	arises		GAA	510,000.00	510,000.00		for Gen Mngt & Supervision - Office use
G-025	Repairs and Maintenance	Auxiliary Serv	Sec. 52.1a		as needed	arises		GAA	15,000.00	15,000.00		Main Campus - for office use
G-026	Repairs and Maintenance	Auxiliary Serv	Sec. 52.1b		as needed	arises		GAA	85,000.00	85,000.00		Main Campus - for office use
G-027	Repairs and Maintenance	VP Acad	Sec. 52.1a		as needed	arises		GAA	18,000.00	18,000.00		Main Campus - for office use
G-028	Repairs and Maintenance	VP Acad	Sec. 52.1b		Second and Third	Quarters		GAA	102,000.00	102,000.00		Main Campus - for office use
G-029	Repairs and Maintenance	San Jorge	Sec. 52.1a		as needed	arises		GAA	18,000.00	18,000.00		San Jorge Campus - for office use
G-030	Repairs and Maintenance	San Jorge	Sec. 52.1b		Second and Third	Quarters		GAA	102,000.00	102,000.00		San Jorge Campus - for office use
G-031	Repairs and Maintenance	Extension	Sec. 52.1a		as needed	arises		GAA	7,500.00	7,500.00		for Extension Office use (Main)
G-032	Repairs and Maintenance	Extension	Sec. 52.1b		as needed	arises		GAA	42,500.00	42,500.00		for Extension Office use (Main)
G-033	Printing and Publication Expenses	VP Admin	Sec. 52.1a		as needed	arises		GAA	3,450.00	3,450.00		for Gen Mngt & Supervision - Office use
G-034	Printing and Publication Expenses	VP Admin	Sec. 52.1b		Second and Third	Quarters		GAA	19,550.00	19,550.00		for Gen Mngt & Supervision - Office use
G-035	Printing and Publication Expenses	VP Acad	Sec. 52.1a		as needed	arises		GAA	3,750.00	3,750.00		Higher Educ Serv -Main - office use
G-036	Printing and Publication Expenses	VP Acad	Sec. 52.1b		Second and Third	Quarters		GAA	21,250.00	21,250.00		Higher Educ Serv -Main - office use
G-037	Printing and Publication Expenses	San Jorge	Sec. 52.1a		as needed	arises		GAA	3,750.00	3,750.00		Higher Educ Serv -San Jorge - office use
G-038	Printing and Publication Expenses	San Jorge	Sec. 52.1b		as needed	arises		GAA	21,250.00	21,250.00		Higher Educ Serv -San Jorge - office use
G-039	Subscription Expenses	VP Acad	Sec. 52.1a		Second Quarter			GAA	50,000.00	50,000.00		Higher Educ Serv -Main - office use
F-040	Equipment	NSTP	Sec. 52.1b		First Quarter			Fiduciary	100,000.00	100,000.00		for office use
F-040A	Drugs and medicines	Clinic	Sec. 53.9		First Quarter			Fiduciary	89,640.00	89,640.00		for office use
F-040B	Supplies and materials	Clinic	Sec. 53.9		First Quarter			Fiduciary	29,200.00	29,200.00		for office use


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F-040C	Food supplies	Clinic	Sec. 53.9		First Quarter			Fiduciary	15,650.00	15,650.00		for office activities
F-040D	Tarpaulin printing	Clinic	Sec. 52.1a		First Quarter			Fiduciary	3,250.00	3,250.00		for office activities
F-040E	Token/Supplies and materials	Clinic	Sec. 52.1a		First Quarter			Fiduciary	6,000.00	6,000.00		for office activities
F-040G	Blind curtain/Aluminum Frame	Clinic	Sec. 53.9		First Quarter			Fiduciary	77,000.00	77,000.00		for office use
F-040H	Supplies and materials	ASCA	Sec. 52.1a		First Quarter			Fiduciary	31,050.00	31,050.00		Costumes of NwSSU Chorale
F-040I	Printing Services/labor	ASCA	Sec. 52.1a		First Quarter			Fiduciary	22,950.00	22,950.00		for the Costumes of NwSSU Chorale
F-040J	Transportation (Fuel, etc.)	ASCA	Sec. 52.1a		First Quarter			Fiduciary	50,000.00	50,000.00		for 2nd Kanta: Chorale Festival
F-040K	Other Supplies and materials/contingency	ASCA	Sec. 52.1a		First Quarter			Fiduciary	20,000.00	20,000.00		for 2nd Kanta: Chorale Festival
F-041	Printing of Coffee Table Book	Extension	Sec. 53.9		First Quarter			TF-DENR	75,000.00	75,000.00		Research & Extension Project
F-041A	Food/Meals	REEA	Sec. 52.1a		First Quarter			TF-DOST	4,000.00	4,000.00		Meeting with DOST Officials
G-042	Office Supplies	Extension	Sec. 52.1b		First Quarter			GAAExt	2,500.00	2,500.00		Training-workshop (traveling exp)
G-043	Food and accommodation	Extension	Sec. 53.9		First Quarter			GAA/Ext	69,800.00	69,800.00		Training-workshop (traveling exp)
G-044	Fuel	Extension	Sec. 52.1a		First Quarter			GAA/Ext	3,000.00	3,000.00		Training-workshop (traveling exp)
G-045	Supplies and materials/contingency	Extension	Sec. 52.1a		First Quarter			GAA/Ext	2,700.00	2,700.00		Training-workshop (traveling exp)
F-046	Supplies and materials/contingency	NSTP	Sec. 52.1a		First Quarter			Fiduciary	54,860.00	54,860.00		firing activity at Ormoc City
F-047	Food	CAS	Sec. 52.1a		First Quarter			Fiduciary	3,400.00	3,400.00		Criminology: Pre-Deployment Seminar
F-048	Toner	COM	Sec. 50		First Quarter			Fid/LDF	2,000.00	2,000.00		for office use
G-049	Hotel Accommodation	Research	Sec. 53.9		First Quarter			GAA/HE-Main	45,000.00	45,000.00		Hannam Univ. Officials (training exp)
G-050	Snacks	Research	Sec. 53.9		First Quarter			GAA/HE-Main	30,000.00	30,000.00		Participants (training exp)
G-051	Package per Meal	Research	Sec. 52.1a		First Quarter			GAA/Res	50,000.00	50,000.00		NwSSU key officials (training exp)
G-055	Supplies and materials/Contingency	Research	Sec. 52.1a		First Quarter			GAA/Admin	25,000.00	25,000.00		Hannam Univ. Officials (training exp)
F-056	Supplies and materials	COM	Sec. 52.1b		First Quarter			Fiduciary	45,725.00	45,725.00		for office use (LDF/OJT)
F-057	Contingency	COM	Sec. 52.1a		First Quarter			Fid/LDF	9,615.00	9,615.00		for office use
F-058	Equipment	COM	Sec. 52.1b		First Quarter			Fid/LDF	328,500.00	328,500.00		for office use
F-059	Food	CIT	Sec. 53.9		First Quarter			Fid/ICT	40,250.00	40,250.00		for Dean's Sem & Network Café
F-060	Food	CIT	Sec. 53.9		Second Quarter			Fid/ICT	14,000.00	14,000.00		Dean's Seminar

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G-061	Food	Research	Sec. 53.9		First Quarter			GAA/Res	38,320.00	38,320.00		Writing Publishable Research (traveling exp)
F-062	Supplies & materials/testing services	Guidance	Sec. 50		First Quarter			Fiduciary	50,000.00	50,000.00		OLMAT Answer Sheet
F-063	Contingency	Guidance	Sec. 52.1a		First Quarter			Fiduciary	3,575.00	3,575.00		for office use
F-064	Portland Cement	IDO	Sec. 53.9		First Quarter			GAA/esao	(31,250.00)	(31,250.00)		campus access Rd P-2 (cont'ng fr:GAA '18)
G-065	CHB 4", class A	IDO	Sec. 53.9		First Quarter			GAA/esao	(38,410.00)	(38,410.00)		concrete fencing-main(cont'ng fr: GAA '18)
F-066	Common Supplies	Clinic	Sec. 52.1b		First Quarter			Fiduciary	6,580.00	6,580.00		for office use
G-067	Agricultural supplies	Auxiliary	Sec. 53.9		First Quarter			GAA	66,850.00	66,850.00		for office use (office supplies)
G-068	Communication Supplies	IDO	Sec. 53.9		First Quarter			GAA/esao	(6,750.00)	(6,750.00)		women student dorm (cont'ng GAA '18)
G-069	Office equipment	IDO	Sec. 52.1b		First Quarter			GAA/esao	(30,000.00)	(30,000.00)		rubberized oval truck (cont'ng GAA '18)
G-070	Supplies and materials	IDO	Sec. 52.1b		First Quarter			GAA/esao	(6,500.00)	(6,500.00)		rubberized oval truck (cont'ng GAA '18)
G-071	Supplies and materials	IDO	Sec. 52.1b		First Quarter			GAA/esao	(15,090.00)	(15,090.00)		univ tennis court (cont'ng GAA '18)
G-072	Office equipment/laptop	IDO	Sec. 52.1b		First Quarter			GAA/esao	(50,000.00)	(50,000.00)		concrete fencing (cont'ng GAA '18)
F-073	Office Equipment	Guidance	Sec. 52.1b		First Quarter			Fiduciary	952,000.00	952,000.00		for office use
F-074	Supplies and materials	Guidance	Sec. 53.9		First Quarter			Fiduciary	84,600.00	84,600.00		for office use
F-075	Food Supplies	HRDO	Sec. 53.9		First Quarter			CHED-IDIG	(23,000.00)	(23,000.00)		Orientation-New Entrants (CHED-IDIG '18)


Prepared by:


ANTONIO D. CHAVEZ
 BAC Secretariat Head

Recommending Approval: **BIDS AND AWARDS COMMITTEE**

BERNARDO B. ULTRA, JR.
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